



**R.K. MACDONALD NURSING HOME CORPORATION  
REGULAR BOARD MEETING MINUTES**

**May 30 ,2024**

**6:00pm**

Present were : Camilla Benoit, Chair, Appointee of CSM  
Councillor Sean Cameron, Vice Chair, Appointee of Antigonish Town  
Councillor Diane Roberts, Treasurer, Appointee of Antigonish Town  
Fran Haley, Secretary, Appointee of Antigonish County  
Deputy Mayor, Willie Cormier, Appointee of Antigonish Town  
Sr. Catherine MacGillivray, Appointee of CSM  
Monica MacDonald, Appointee of CSM  
Gerald MacDonald, Appointee of CSM  
Councillor Shawn Brophy, Appointee of Antigonish County  
Councillor Harris McNamara, Appointee of Antigonish County  
Councillor Gary Mattie, Appointee of Antigonish County  
Terry MacIntyre, CEO  
Lee Kelly, Director of Clinical Services

Regrets : Duncan Chisholm, Appointee of Antigonish Town

**Land acknowledgement**

**Call to order-Chair, Camilla Benoit**

Chair Camilla Benoit called the meeting to order at 6:00pm.

**Pledge of Confidentiality**

**Mission statement and prayer was read.**

**Additions to the agenda**

17.1 Policy on Clinical Services & Finance Directors attendance at regular Board meetings.

17.2 In Camera Item- New Build

17.3 Acknowledgement

**Motion: To approve the following additions to the agenda:17.1 Policy on Clinical Services & Finance Directors attendance at regular Board meetings. 17.2 In Camera Item- New Build and17.3 Acknowledgement**

Moved by Councillor Sean Cameron, Vice Chair, Appointee of Antigonish Town

Seconded by Fran Haley, Secretary, Appointee of Antigonish County

**Motion Carried**

**Approval of the agenda**

**Motion: To approve the Agenda.**

Moved by Councillor Diane Roberts, Treasurer, Appointee of Antigonish Town

Seconded by Councillor Gary Mattie, Appointee of Antigonish County

**Motion Carried**

### **Conflict of interest**

No conflict of interest declared.

### **Adoption of minutes**

Camilla Benoit called for any errors or omissions in the Minutes of April 25,2024 .

**Motion: That the regular minutes of April 25,2024 be adopted.**

Moved by Deputy Mayor, Willie Cormier, Appointee of Antigonish Town

Seconded by Councillor Sean Cameron, Vice Chair, Appointee of Antigonish Town

**Motion Carried**

### **Business arising from minutes**

The Medical Advisor contract was signed as of May 28,2024.

There was a meet and greet with Board Executive and the Foundation Executive on May 21,2024.

Board Education Sessions have been reassigned to the QS& G Committee.

Still trying to connect with the Paq'tnekek Chief or Community Elders.

AGM to be held on June 27,2024.

Nominating Committee: All positions have been filled .

Duncan Chisholm and Fran Haley are reappointed for another term.

Susanne Litke presented a DEI education session for the Board.

### **Correspondence**

Sr Brenda Lee Boisvert forwarded a Thank You for flowers the Board had sent to congratulate the New Leadership Team .

Michelle Tinio forwarded a thank your for recognition and gift on her Graduating from StFX with Masters in Adult Education & Health.

Monica MacDonald sends a Thank you to the Board for the flowers she received in sympathy on the death of her mother.

Lauchie MacIsaac forwarded a note regarding information on the Foundations History.

### **Accreditation**

Formal celebrations were held at the RK.

At this time Accreditation Canada has not provided new processes

### **CEO Report-Terry MacIntyre**

The CEO Report was presented and the floor was open for questions.

### **Director of Clinical Services-Lee Kelly**

The Director of Clinical Services Report was presented and the floor was open for questions.

## **Committee Reports**

### **Finance Committee -Treasurer Diane Roberts**

The Finance Committee Report was presented and the floor was opened to any questions. The Director of Finance GayleMarie Grant was present to address and questions and or concerns. There was a discussion around items like Interest Rates, budgets, market trends and industry standards surrounding food and other costs.

### **Building and Grounds Committee -Chair Shawn Brophy**

No report at this time. There was a meeting but no quorum. The next meeting will be in June 18,2024 .

### **Quality, Safety & Governance Committee-Chair Monica MacDonald**

The Director of Clinical Services Report was presented and the floor was open for questions.

### **Executive Committee-Chair Camilla Benoit**

The Executive Committee Report was presented and the floor was open for questions.

### **Steering Committee -Chair Fran Haley**

The Steering Committee Report was presented and the floor was open for questions.

### **Foundation Report -Gerald MacDonald**

Meet and greet with Board and Foundation executive committees was addressed earlier.

## **Approval of all reports**

### **Motion: To approve Committee Reports as presented.**

Moved by Deputy Mayor, Willie Cormier, Appointee of Antigonish Town  
Seconded by Monica MacDonald, Appointee of CSM

**Motion Carried.**

## **New business**

### **1.1 Policy on Directors if Clinical Services and Finance( or designates) be in attendance at regular Board meetings**

### **Motion: To approve the Policy on Directors if Clinical Services and Finance( or designates) be in attendance at regular Board meetings.**

Moved by Councillor Diane Roberts, Treasurer, Appointee of Antigonish Town  
Seconded by Councillor Harris McNamara, Appointee of Antigonish County

**Motion Carried.**

### **1.2 Acknowledgement**

Acknowledgement to Board Director Gary Mattie on being awarded Andrew MacLellan award fir Person Centered Service..

### **1.3 In Camera Meeting-New Build.**

Discussion regarding the planning process for the new build.

### **Motion: To move to an in camera session.**

Moved by Deputy Mayor, Willie Cormier, Appointee of Antigonish Town  
Seconded by Councillor Shawn Brophy, Appointee of Antigonish County

**Motion Carried.**

**Motion: To move to move out of camera session.**

Moved by Deputy Mayor, Willie Cormier, Appointee of Antigonish Town

Seconded by Sr. Catherine MacGillivray, Appointee of CSM

**Motion Carried.**

**Motion: To move to adopt the resolution as presented .**

Moved by Deputy Mayor, Willie Cormier, Appointee of Antigonish Town

Seconded by Monica MacDonald, Appointee of CSM

**Motion Carried.**

**DATE OF NEXT MEETING**

The next meeting will be June 27, 2024 at 4:00 pm.

**ADJOURNMENT:**

**Motion for adjournment of the regular meeting at 8:45 pm.**

Moved by Gerald MacDonald, Appointee of CSM

\_\_\_\_\_  
Board Chair,  
Camilla Benoit

Minutes Approved: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary,  
Cathy Brouwer

File: Admin V Drive: Admin/Board/Regular Meeting Minutes/MAY ,2024